

**Rochester Joint Schools Construction Board**  
**Monthly Meeting Minutes**  
**November 5, 2018**  
**4:30 PM**

**Present**

Chairman Allen Williams, Vice Chair Michael Schmidt, Rosiland Brooks-Harris, I. Geena Cruz, Norman Jones and ICO Brian Sanvidge. Thomas Richards was away. Also present: General Counsel Greg McDonald; Ed Hourihan, Melissa Mahler, and Savin Program Directors Pépin Accilien and Roland Coleman.

**Chairman Williams convened the meeting at 4:36 pm.**

**Approval of Minutes**

Monthly Meeting held on October 9, 2018

Motion by Board Vice Chair Schmidt

Second by Board Member Jones

Approved 4-0 with Member Richards away

**Consent Agenda Items**

**Resolution 2018-19: 70**

**Amendment #2 to Lawley Insurance, Inc. Agreement (Phase 1)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Program Manager recommended to the RJSCB that it engage the services of a third-party insurance and bond review agent for Phase 1 of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the RJSCB approved the selection of Lawley Insurance, Inc. (“Lawley”) as the insurance and bond review consultant for Phase 1 (Resolution 2012-13: 23); and

WHEREAS, the RJSCB entered into an agreement with Lawley (Resolution 2012-13: 23) dated August 13, 2012, entitled Agreement Between the Board and Lawley (the “Agreement”); and

WHEREAS, following the execution of the Agreement, Lawley, along with the Program Manager, upon completion of services by Lawley, determined that there was an unused balance remaining under the Agreement in the amount of \$1,175.00, and determined it is necessary to decrease Lawley’s contract value by the amount of \$1,175.00; and

WHEREAS, the Program Manager recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that the Agreement be amended to reduce the contract value in the amount of \$1,175.00; and

WHEREAS, the Committee reviewed and discussed the recommendation from the Program Manager to decrease the contract value with Lawley in the amount of \$1,175.00 at its meeting on November 1, 2014, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement between the RJSCB and Lawley dated August 13, 2012, as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the Lawley Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and RJSCB's general counsel.

**Second by Board Member Jones**

**Approved 4-0 with Member Richards away**

**Resolution 2018-19: 71**

**Additional FF&E Purchase Orders – Monroe, School 7, School 16, School Without Walls and School 15**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven-voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology ("DWT") program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB is undertaking 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School ("Monroe"), Virgil I. Grissom School No. 7 ("School 7"), Children's School of Rochester School 15 ("School 15"), School Without Walls Commencement Academy ("SWW") and John Walton Spencer School 16 (School 16") are projects included in Phases 2a and 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB at its February 6, 2018 regular meeting approved the selection of Facilities Equipment & Services Inc. ("FES"), FM Office Products ("FM Office), Hertz Furniture ("Hertz") and Kraftwerks ("Kraftwerks") as the Furniture, Fixtures and Equipment ("FF&E") suppliers for the School 7, School 15 and School 16 projects (Resolution 2017-18: 138); and

WHEREAS, the RJSCB issued purchase orders to the FF&E suppliers for the Monroe, School 7, School 15, SWW and School 16 projects; and

WHEREAS, Vargas Associates (the "Move Manager") and the Program Manager recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that an additional purchase orders be made for the 2a/2b FF&E Projects as identified in the table below:

<b>School</b>	<b>Name of Firm</b>	<b>Not-to-Exceed PO Amount</b>
Monroe	Hertz Furniture 95 McKee Drive Mahwah, NJ 07430	\$2,977.80
Monroe	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$4,313.33
SWW	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$1,575.21
School 16	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$5,389.83
School 15	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$6,031.27
School 15	Hertz Furniture 95 McKee Drive Mahwah, NJ 07430	\$6,900.32
School 15	FES, Inc. 11 State Street, Suite 201 Pittsford, NY 14534	\$1,620.00
School 7	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$6,555.33
School 7	FM Office Products 106 Despatch Drive, Suite 2 East Rochester, NY 14445	\$4,253.94

WHEREAS, the Committee, at its November 1, 2018 meeting, considered and discussed the Move Manager's and the Program Manager's recommendation to issue an additional purchase orders to FM Office, Hertz and FES as set forth above in the total amount of \$35,303.94, and after due deliberation, it approved the request by the Move Manager and the Program Manager to issue the additional purchase orders in the recommended amounts;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to issue the additional purchase orders to FM Office, Hertz and FES in the amounts specified, related to the furniture, fixtures, and equipment purchases for Monroe, School 7, School 15, SWW and School 16 in Phases 2a and 2b of the RSMP; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute revised purchase orders that are consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

**Second by Board Member Jones**  
**Approved 4-0 with Member Richards away**

**Resolution 2018-19: 72**  
**Amendment #3 to Buffalo Construction Consultants (John Walton Spencer School 16 ) (Phase 2a)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP” or the “Program”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended School Modernization Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, John Walton Spencer School 16 (“School 16”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB selected LPCiminelli, Inc. (“LPCiminelli”) to provide construction management services for the School 16 project in August 2016 as part of Phase 2a of the of the RSMP (Resolution 2016-17: 29), and the parties thereafter entered into the Agreement between the RJSCB and the Construction Manager dated August 9, 2016 (the “School 16 CM Agreement”); and

WHEREAS, the RJSCB, LPCiminelli, and Buffalo Construction Consultants, Inc. (“BCC”) on August 21, 2017, consented to the assignment of the School 16 CM Agreement to BCC (Resolution 2017-18: 28); and

WHEREAS, following the execution of the School 16 CM Agreement, the Program Manager requested, and cost proposals were then obtained and reviewed, for additional scopes of construction management services for the School 16 project; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that BCC’s School 16 CM Agreement should be amended to add these additional scope items and increase the contract value in an amount not to exceed \$75,840.00; and

WHEREAS, the Committee reviewed and discussed the recommendation from the Program Manager to increase the contract value with BCC in the amount not to exceed \$75,840.00 at its meeting on November 1, 2014, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the School 16 CM Agreement between the RJSCB and BCC dated August 13, 2012, as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the School 16 CM Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and RJSCB’s general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

**Resolution 2018-19: 73  
Change Orders #28, #30, #31, #33, #34, #35, #36, #37 & #38 to Manning Squires Henning Contract (Monroe 2b)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School (“Monroe 2b”) is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Manning Squires Henning (“MSH”) for the Monroe 2b project (Resolution 2017-18: 52); and

WHEREAS, the RJSCB entered into a contract with MSH (Resolution 2017-18: 52) dated September 11, 2017 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #28 includes the following item:

1. Sloped Cafeteria Ceiling	\$	73,562.29
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The total amount of Change Order #28 is	\$	73,562.29
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WHEREAS, Change Order #30 includes the following item:

1. MSH PCO#019 - RFI#0079 - Display Case in Lobby	\$	23,436.23
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The total amount of Change Order #30 is	\$	23,436.23; and
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WHEREAS, Change Order #31 includes the following item:

1. Area C Lintels	\$	32,979.06
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The total amount of Change Order #31 is	\$	32,979.06; and
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WHEREAS, Change Order #33 includes the following items:

1. Basement Masonry Patching	\$	21,812.00
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2. 7&8 Gym Wood Floor	\$	(7,704.00)
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3. Additional Office ~ Owner Declined Scope of Work	\$	(4,372.00)
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The total amount of Change Order #33 is	\$	9,736.00; and
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WHEREAS, Change Order #34 includes the following items:

1. Omitted Expansion Joint Covers	\$	11,426.81
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2. Omitted Spray foam Insulation	\$	19,030.00
3. Servery Dividers	\$	9,555.00
4. Security Room Windows	\$	24,993.00
The total amount of Change Order #34 is	\$	65,004.81; and

WHEREAS, Change Order #35 includes the following items:

1. Slab on Grade Infill	\$	2,918.00
2. Uniform Storage 72 Louver	\$	1,072.00
3. ACT Ceiling in Storage Room 117F2	\$	651.00
4. Salvaged Limestone Install	\$	1,370.00
5. Wall Base for Cafeteria 123	\$	2,910.91
6. Brick Extension at Stair	\$	4,180.00
7. Window Removal for intake louver	\$	5,683.60
8. Ceiling Soffits & Break Metal	\$	4,912.00
9. Kitchen 117 Replacement Nozzles	\$	441.00
10. Basement Column @ Kitchen Elevator	\$	3,856.67
11. Misc Demo & New Work Areas C & D	\$	4,136.00
12. Misc Masonry Revisions	\$	1,087.00
13. Galvanized Stair to Loading Dock	\$	816.00
14. Colored Concrete in Courtyard	\$	2,264.00
15. Floor @ Weight Room A101	\$	(4,084.00)
The total amount of Change Order #35 is	\$	32,214.18; and

WHEREAS, Change Order #36 includes the following item:

1. Original Gymnasium Brick	\$	21,720.00
The total amount of Change Order #36 is	\$	21,720.00; and

WHEREAS, Change Order #37 includes the following items:

1. GRFC Panel Submittal Additions	\$	11,668.00
2. Additional Area C Roof Framing	\$	4,341.00
3. Backflow Preventer @ Room 75	\$	17,765.00
4. Ramp Removal in Area C	\$	3,137.00
The total amount of Change Order #37 is	\$	36,911.00

WHEREAS, Change Order #38 includes the following item:

1. Crowd Control Fence	\$	34,317.00
The total amount of Change Order #38 is	\$	34,317.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's MWBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add the scope items described in the above-referenced change orders for an increase in the Contract Sum of \$329,880.57; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its November 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to MSH's Contract between the Board and Contractor dated September 11, 2017 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

**Resolution 2018-19: 74  
Change Order #6 to Concord Electric Contract (Edison)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Edison Technology Campus ("Edison") is one of the projects included in Phase 2b of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical contractor contract to Concord Electric ("Concord") for the Edison project in Phase 2b (Resolution 2017-18: 137); and

WHEREAS, the RJSCB entered into a contract with Concord (Resolution 2017-18: 137) dated February 6, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the electrical contractor's scope of work; and

WHEREAS, following the execution of the Contract, Concord, along with Buffalo Construction Consultants, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #6 includes the following item:

1. Exterior Lights Impacted by Demo      \$25,124.37

The total amount of Change Order #6 is \$25,124.37; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Concord's Contract should be amended to add the scope items for an increase in the Contract Sum of \$25,124.37; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its November 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Concord's Contract between the Board and Contractor dated February 6, 2018 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

#### **Resolution 2018-19: 75**

**Change Order #1 Steve General Contractor Contract (School 22 formerly Dag Hammarskjold School 6 ) Phase 2c)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Abraham Lincoln School 22 (formerly Dag Hammarskjold School 6) (“School 22”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, Phase 2c of the RSMP includes general construction, mechanical, plumbing and electrical work at School 6; and

WHEREAS, the RJSCB approved the award of the general construction work to Steve General Contractor, Inc. (“Steve General”) for the School 22 project in Phase 2c (Resolution 2017-18: 182); and

WHEREAS, the RJSCB entered into a contract with Steve General (Resolution 2017-18: 182) dated May 7, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the general construction contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Steve General along with Buffalo Construction Consultants, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #1 includes the following items:

1. Alternate Add 6B Specifications	\$100,000.00
2. IB 06	\$0
3. Tapered Insulation Area D&C	\$65,893.28

The total amount of Change Order #1 is \$165,893.28; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Steve General’s Contract should be amended to add these scope items for an increase in the Contract Sum of \$165,893.28; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its November 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The Change Order to Steve General’s Contract between RJSCB and Contractor dated May 7, 2018 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Order to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

**Resolution 2018-19: 76  
Change Order #1 to Concord Electric Contract (School 4)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, George Mather Forbes School 4 (“School 4”) is one of the projects included in Phase 2c of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical contractor contract to Concord Electric (“Concord”) for the School 4 project in Phase 2c (Resolution 2018-19: 24); and

WHEREAS, the RJSCB entered into a contract with Concord (Resolution 2018-19: 24) dated July 13, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the electrical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Concord, along with DiMarco Constructors (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #1 includes the following items:

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|--|--------------|
| 1. SED Revisions                           | \$111,410.12 |
| 2. Program change of room & design changes | \$12,539.57  |

The total amount of Change Order #1 is \$123,949.69; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Concord’s Contract should be amended to add the scope items for an increase in the Contract Sum of \$123,949.69; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its November 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Concord's Contract between the Board and Contractor dated July 13, 2018 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

**Resolution 2018-19: 77  
Change Orders #41 & #42 to Holdsworth Klimowski Construction Contract (Children's School of Rochester School 15)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Children's School of Rochester School 15 ("School 15") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Holdsworth Klimowski Construction ("HKC") for the School 15 project in Phase 2b (Resolution 2017-18: 26); and

WHEREAS, the RJSCB entered into a contract with HKC (Resolution 2017-18: 26) dated August 7, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general construction contractor's scope of work; and

WHEREAS, following the execution of the Contract, HKC, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #41 includes the following items:

1. Remove & Replace Existing Concrete Sidewalks as Directed in the Field by the PM and AoR \$2,412.00
2. Assemble & Install Kiln - Furnished by VARGAS \$502.00
3. Provide 3 1/4 x 3 1/4 x 36" Long Wood Blocking to extend the Interactive Monitor bracket mounting, paint white, Time and Material work (QTY 38) \$3,638.00
4. Bulletin 43: Replace Existing Chain Link Fence at the exterior stair well to the Teachers room with Ornamental fence \$8,981.00
5. Revised Railing at Ramp: Revised Bulletin 27 : Modify the wall side handrail at the entrance ramp. \$9,012.00
6. Provide Two additional Coats of Wax on VCT Floors \$7,490.00

The total amount of Change Order #41 is \$32,080.00; and

WHEREAS, Change Order #42 includes the following items:

1. Bulletin 46: River at Dry Swales \$35,190.00

The total amount of Change Order #42 is \$35,190.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that HKC's Contract should be amended to add these scope items for an increase in the Contract Sum of \$67,270.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its November 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to HKC's Contract between the RJSCB and Contractor dated August 7, 2017 as set forth above are hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Jones  
Approved 4-0 with Member Richards away**

**Resolution 2018-19: 78  
Pay Requisition Summary Acceptance (October 2018)**

**By Board Vice Chair Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal

representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB’s independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) (“Pay Requisition Approval Procedure”); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program (“RSMP”) Phase 1a projects were deposited in the Trustee’s account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee’s account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee’s account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York (“DASNY”); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the “Early Start Projects”), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note (“BAN”) against the City’s debt limit; and

WHEREAS, the District’s counsel prepared a Board of Education (“BOE”) resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee's account on August 1, 2018; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$144,389.92, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on October 26, 2018; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$10,832,297.98, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on October 26, 2018; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about October 10, 2018; and

WHEREAS, the RJSCB's Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on November 1, 2018.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of October 2018 in the amount stated above and the Phase 2 monthly Pay Requisition Summary for the month of October 2018 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Board Member Jones**  
**Approved 4-0 with Member Richards away**

## **Communications**

**The Compliance Report from Baker Tilly is included in the Members packets and was reviewed by ICO Brian Sanvidge.**

### **Phase 1:**

- 100.00% submissions for the September 2018 reporting period.
- 97.91% of all data requested has been received and approved (April 2011 through August 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.88% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 8 workers for the August 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through August 2018) is 27.22%.

### **Phase 2:**

- 90.05% submissions for the September 2018 reporting period.
- 92.44% of all data requested has been received and approved (January 2016 through September 2018).
- Overall Workforce (EEO) Participation: Minority @ 27.18% (goal is 22%) and Women @ 6.98% (goal is 8%).
- Overall Business Participation: Minority @ 26.29% (goal is 17%), Women @ 11.5% (goal is 10%), Small @ 3.45% (goal is 3%) and Disadvantaged @ 2.49% (goal is 3%).
- Rochester Residents: 120 of the 435 workers for the September 2018 reporting period (or 27.59%).

**The Phase 2 Monthly Report is included in the Members packets and was reviewed by Program Director Pépin Accilien.**

### **JAMES MONROE HIGH SCHOOL 2a/2b:**

- Event Lobby interior work completed. Exterior Precast (Brise Soleil) work continues.
- Phase-2a Punchlist re-inspection scheduled.
- Surveying ETR condensate/ Make-Up water to steam boilers controls panel that may require replacement via Phase-2b change order as this panel may have been damaged during construction.
- Possible issue with some of the terrazzo floor restoration and some stair treads that became loose. Meeting scheduled with CJS Architect, terrazzo specifier and Manning Squires to determine extent of the issue.
- End user “Day-2” change requests continue. Assessing items that need to be done prior to closing Phase 2b.
- Additional work to replace some existing sanitary drains is ongoing and problematic as the work requires the removal of interior wall sections to locate/ replace the deteriorated pipes.
- New transformer masonry enclosure nearing completion
- Commissioning work is nearing completion with no significant issues noted.

– **VIRGIL I. GRISSOM SCHOOL NO. 7:**

- Rooftop chiller is generating an unacceptable level of noise. Certified decibel readings have been collected and a report is forthcoming. Pending results from the report a determination will be made as to required action to remedy documented concerns. Options include: no action; install aesthetically screen around the chiller for approx. \$50K or install aesthetic and sound attenuating screen for approximately \$120K.
- An order of magnitude estimate is being generated to add A/C to existing HVAC at Gym. This estimate is forthcoming.
- Requests continue to be received from School Staff for changes or additional items. The items are being vetted with the RCSD Chief of Operations and the Board Chair.

– **EAST UPPER AND LOWER SCHOOLS:**

- Master Schedule (MS) for Phase 1 (D-Wing West, Collaboratorium and Basement (Auditorium A/C)) submitted 10/4/18, balance of MS due 11/2/18. This task is on schedule.
- Minor modification to Dental Lab will be forthcoming, per East EPO (Dr. Nelms) request to the Architect (Cannon Design). Community School Grant funding will be used for this work. Dental lab will be installed and a secondary Location was identified for barber chair and station.
- Construction continues in D-Wing West, Collaboratorium and throughout Basement-
- Current Construction activities are the following:
  - Abatement of pipe elbows, floors, ceilings
    - D-Wing West - 3<sup>rd</sup> Flr. complete; 2<sup>nd</sup> Flr. complete; 1<sup>st</sup> Flr. underway.
    - Collaboratorium – Underway
    - Demolition of classrooms, restrooms and collaboratorium
    - D-Wing West - 3<sup>rd</sup> and 2<sup>nd</sup> Flrs. continue; 1<sup>st</sup> to follow.
    - Collaboratorium – floor leveling to follow abatement.

– **JOHN WALTON SPENCER SCHOOL NO. 16:**

- East Coast Electric is still behind and has been instructed to add workers and work additional hours. The CM and RSMP are holding weekly meetings with ECE to review schedule and manpower. ECE's Bonding Co. has been put on notice and their rep is working with the ECE owner to improve ECE performance.
- ECE base bid, punchlist and CO electrical work will continue on "B" shift into November.
- ECE payments to go to the bonding co starting with payment for work done in August.
- Lien releases were received for North Coast liens.
- Day Automation was issued a PO to take over ECE CO 4 Security work for the pre k wing.
- The bonding company has begun making payments to the IBEW local and will make some payments to other creditors by the end of October.
- ECE and the bonding company were sent formal notice that due to ECE delay of the project and associated issues additional costs are being incurred by the project team as well as legal costs and back charges to ECE for damages to building finishes, cleaning and repurchase of lost or damaged ECE materials.

– **THE CHILDREN'S SCHOOL OF ROCHESTER SCHOOL NO. 15:**

- PM identified Van Putte Landscaping as possible source for River Rock and requested a proposal to perform the work. GC will coordinate with subcontractor or Van Putte to complete installation.
- PM requested punch list items be complete by November 2018.
- The district continues to work with Day Automation & Concord Electric to clear the bugs out of the security system, this work is ongoing.
- Principal developed a wish list. CM is vetting the list for deficient contract items vs. "Day 2" end user requests. PM will forward "Day 2" list upon receipt.
- PM has advised CM that project close-out target date is Thanksgiving 2018.

– **SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:**

- Main Office Lobby – Linear ceiling completed. Punch list scheduled
- Roofing: complete with the exception of some metal coping.
- Staging area restoration not yet started. will complete by mid-November
- Metal Panel siding is complete
- Science room 110: base & glass doors for cabinets not yet installed. Waiting for delivery
- Testing & balancing of existing building HVAC System is needed. Reviewing with Day Automation and RCSD Maintenance Dept.
- In process of verifying Art room final epoxy counter top and sinks delivery.

– **DR. FREDDIE THOMAS LEARNING CENTER:**

**Phase 2b.2 - Mechanical Equipment Replacement:**

- Project is pending Close Out Documents and final document review by Watts.
- Commissioning Report received from Agent on 26Oct18

– **EDISON TECHNOLOGY CAMPUS:**

- Roofing and site work contract closeout process is underway.
- School Administration has requested adding monitor to Computer Lab in Room 1D8.
  - Coordinating with DWT Consultant to add this scope. Cost will be reimbursed through DWT budget.
- Computer Room 2E2 vs. 2E2A.
  - Additional data drops to Room 2E2 is scheduled to be complete by October 31<sup>st</sup>.
- Staff toilet room cost proposals are in the process of being completed by contractors to be submitted for review.
- Trench drain replacement cost proposals are in the process of being competed and submitted for review.
- Robotics.
  - Structural steel installation completed
  - Fireproofing of steel has been completed.
  - Equipment layout meeting was scheduled and layout plan was agreed to. Architect in process of producing sketch detailing reinstallation layout.
- Phase B reconstruction (makerspace, TV Studio, art classrooms) continues.
- Equipment from Room 1D8 is currently stored in trailers onsite
  - Warehouse space is not yet available to store equipment off site.
- Some structural steel members were not galvanized as specified.

– **CLARA BARTON SCHOOL NO. 2:**

- Additional asbestos discovered which affects 24 classrooms in area D of the school. Contractor submitted proposal for approval by the RJSCB.
- Design for adding air-conditioning in assembly areas is underway. This change will affect 3 Air Handling Units.
- Site security has improved with no recent theft or vandalism

– **GEORGE MATHER FORBES SCHOOL NO. 4:**

- Additional asbestos discovered and abated in the lower level.
- Submittal process continues, approximately 70% complete.
- 1<sup>st</sup> floor and basement demolition continues.
- Terra-cotta/concrete slab composition has been discovered. Engineering evaluation is underway for hanger installation. This discovery will have negative scheduling and cost impacts. Path forward was reviewed and discussed with the design team.
  - ASI has been issue to prime contractors for their review and input.
- Prime contractors have been issued an accelerated schedule to reach substantial completion by August 2019 for their review and input.
- Structural steel fabrication is underway. Anticipate delivery the week of December 4<sup>th</sup>.
- Foundation excavation for new addition is underway.
- Underground oil storage tank was discovered and legally removed.
  - RCSD Environmental coordinator was part of the removal process

– **ABRAHAM LINCOLN SCHOOL NO. 22:**

- Current activities:
  - Site Work – Complete 25OCT18
  - Area D (Kitchen/Classroom add.) – CMU Wall erection to start 5NOV18 MEP rough-in continues, framing underway in existing classrooms, prep and place slab for addition by 31OCT18.
  - Area C (Classrooms and new add at SW Corner of Upper Falls and Hudson)- Footer and foundation walls complete 26OCT18. MEP rough-in has begun.
  - Areas A & B – Demolition on 1<sup>st</sup> & 2<sup>nd</sup> Floors ongoing. MEP rough-in has begun.
  - Crawl Space – MEP rough continues beneath Areas A-D.
- Critical issue: addition enclosure by late November. PM/CM informed GC they must provide temporary heat if not enclosed before winter.
- Design team is finalizing Schematic Design documents to provide A/C via a ground mounted air handling unit to be installed in the vicinity of the Generator adjacent to the utility room on the north side of the building. CM will coordinate generation of final cost not to exceed order of magnitude \$300K estimate

– **DR. WALTER COOPER ACADEMY SCHOOL NO. 10:**

- At the 2OCT18 OACM meeting the Board Chair approved Option A for the loading dock/receiving area. The Principal and the design team agreed this was the best option.
- Whole building AC will be included in the base bid.
- The project schedule has been revised with SED review mid-November, bidding 13DEC18 through 17JAN19. Award scheduled for 11FEB19 at the RJSCB meeting with construction to start early March 2019 and completion by end June 2020.
- 90% CD's issued 5NOV18 for CM estimate due 25NOV18.
- CR review scheduled for 8NOV19 through 9NOV18 @ 70 Carlson Rd with Design Team, CM and RSMP.

– **THE FLOWER CITY SCHOOL NO. 54:**

- LaBella provided 95% Construction Documents to BCC
- BCC provided 95% Construction Document Estimate on 12OCT18
- SED Face-to-Face review scheduled on 7NOV18
- Principal will need to be made aware of Program Change to 2-Strand
- RCSD to provide Letter of Interest to the City of Rochester Real Estate Department for potential property acquisitions neighboring School 54 for full Site Enhanced design.
- IDC review is tentatively scheduled to begin on 29OCT18

– **DISTRICT WIDE TECHNOLOGY:**

- Developing improved standards for Teaching Wall layout showing locations of DWT equipment, including power, data, and conduit. Teaching Wall mock-up is planned at 70 Carlson Road.
- Awaiting delivery of additional cameras and access control equipment to be installed by Avaris at School Without Walls.
- Punch-list items and Day-2 requests from re-opened schools identified. Requesting bids from potential DWT contractors to finish work.

– **BUSINESS OPPORTUNITIES PROGRAM:**

- Met on 11OCT18, 16OCT18 and 23OCT18 with Press Clique to review photographs taken at the 5 September ribbon-cutting ceremonies to make selections for inclusion on the website and future Program marketing needs.
- Instructional Series sessions to close out Module 4 on “Project Management” were as follows:
  - 15OCT18 - Session 4.4: Rogers Enterprises- Safety
  - 17OCT18 - Session 4.5: Cummings Construction- Change Orders
  - 22 OCT18 - Session 4.6: Erdman Anthony- Change OrdersA review quiz for the Module will be issued.

- On 24OCT18, distributed 20,000 postcard invitations for the remaining Strategic Planning Town Halls to every school in the District (except Monroe High & SWW) for student backpack take-home.
- Presented at the 22OCT18 Phase 3 Strategic Planning Town Hall at Franklin High Auditorium.

– **PHASE 3 STRATEGIC PLANNING PROGRESS:**

- Test fits continue to be reviewed with School Chiefs on a biweekly basis. Next meeting is scheduled for 9NOV18.
- A discussion with RCSD about Special Ed (including NYSAA at School 4) is critical.
- Met with Mayor Warren 9OCT18, working to schedule a follow-up meeting with DES, NBD, and the Planning Department.
- Final public meeting scheduled for 19NOV18.
- Draft Project Labor Agreement (PLA) Benefits Analysis submitted to the RJSCB for review and accepted at their Monday meeting.
- Draft Phase 3 Legislation being reviewed by the RJSCB and potential sponsors.

**DISTRICT STANDARDS UPDATE:**

- RCSD Facilities requested to approve use of a window with a 60 psf design pressure, rather than the exclusive window designed to 110 psf, following a survey of Architects' specifications for windows on non-RCSD schools.
- Sherwin Williams Paint representative provided paint standards and specification template requirements for Phase 2 schools. These are in review.
- District consultant for door hardware requested to provide review and update to Phase 2 Door Hardware Standards and Specification template.
- Plan to review School #10 and School #54 drawings and specifications bid packages in parallel with NYSED review and Interdisciplinary Document Coordination (IDC) review by Gilbane (beginning 01 October).

– **INTERDISCIPLINARY DOCUMENT COORDINATION:**

- Phase 2a Report Status: Received - Monroe, School 7, School 16, and East;
- Phase 2b Report Status: Received - Monroe, SWW, CSR 15, DFTLC, and Edison;
- Phase 2c Report Status: Received School 10, School 2 and School 22 and School 4;
- Phase 2d Report Status: In Progress - School 54 (project is in Schematic Design).

The following Phase 1 items were discussed by Program Manager Mark AuClair.

– **CHARLOTTE DOOR REPLACEMENT PROJECT**

- Door 16-1 has been installed. Final punch list inspection has been completed and items need adjustments.

– **HELEN BARRETT MONTGOMERY SCHOOL NO. 50 AND THE OLD MAYNARDS ELECTRIC BUILDING**

- Roof manufacturer's warranty inspection completed, and warranty certification is in process of being issued.
- Picnic table order were delivered to school 50 but were not unloaded.
  - Received an email Thursday, 25OCT18 from the School's Principal informed us the delivery was not accepted at School 50.
  - School rerouted delivery to the School District's warehouse but trucker never showed up.
  - In process of tracking down where the picnic tables went in lieu of the RCSD's warehouse.
- Cost proposal for porous pavement walking track has been submitted and currently developing change order to incorporate this work in the project.
- Cost proposal for the capping of black cinder remnants scattered throughout sports fields has been submitted and a CCD is in the process of signatures for authorization to proceed with the extra work.
  - Cost for this additional work is \$284,861.34.
- Requesting contractor to submit revised schedule for completing site work.

**The M/WBE and Services Procurement Committee Report for November 1, 2018 is included in the Members Packets.**

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Change Orders and is articulated below for this month:

<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>C/O #</b>	<b>AMOUNT</b>
DFTLC	EC-CONCORD ELECTRIC	3	\$ 839.12
EDISON	RC-ELMER DAVIS, INC.	1	(\$ 30,200.00)
	GC-MANNING SQUIRES HENNING	9	\$ 22,287.00
	MC-LLOYD MECHANICAL	2	\$ 11,540.74
	MC-LLOYD MECHANICAL	3	\$ 6,061.67
	EC-CONCORD ELECTRIC	5	\$ 34,152.09
SWW	MC-M.A. FERRAUULO	10	\$ 11,559.00
	EC-EAST COAST ELECTRIC	7	\$ 7,454.00
MONROE 2A	MC-M.A. FERRAUULO	24	\$ 8,965.35
	PC-LLOYD MECHANICAL	23	\$ 8,052.41
MONROE 2B	GC-MANNING SQUIRES HENNING	29	\$ 12,504.06
	GC-MANNING SQUIRES HENNING	32	\$ 14,901.40
CSOR No. 15	GC-HOLDSWORTH KLIMOWSKI	43	\$ 12,668.00
	GC-HOLDSWORTH KLIMOWSKI	44	\$ 12,009.00
	EC-CONCORD ELECTRIC	17	\$ 3,866.87
	EC-CONCORD ELECTRIC	18	\$ 1,959.00
	EC-CONCORD ELECTRIC	19	\$ 7,106.00
	PC-THURSTON DUDEK	6	\$ 3,773.00
BARTON No. 2	GC-DIPASQUALE CONSTRUCTION	2	\$ 18,153.00
	PC-M.A. FERRAUULO	2	\$ 2,961.00
FORBES No. 4	GC-DIPASQUALE CONSTRUCTION	1	\$ 15,543.60
	<b>TOTAL:</b>	<b>21</b>	<b>\$186,156.31</b>

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Purchase Orders and is articulated below for this month:

<b>Project</b>	<b>Contractor</b>	<b>PO #</b>	<b>Amount</b>
EAST	CLARK MOVING CO.	M-2B-0016	\$ 11,424.00
GRISSOM No. 7	FM OFFICE PRODUCTS	FFE-2B-0036	\$ 4,253.94
COOPER No. 10	CONNORS HAAS, INC	ESERV-SCH10-001	\$ 21,917.93
SWW	DAY AUTOMATION	SWW-ACC3	\$ 6,114.31
MONROE 2B	MID-CITY SIGNS	2018OCT-SIGNAGE-MHS2B	\$ 27,221.84
	<b>TOTAL:</b>	<b>5</b>	<b>\$ 70,932.02</b>

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for an Authorized Amendment and is articulated below for this month:

<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>PO #</b>	<b>AMOUNT</b>
MONROE 2B	LABELLA	2	\$ 25,000.00
<b>TOTAL:</b>			<b>\$ 25,000.00</b>

**The Finance Committee Report for November 1, 2018 is included in the Members packets.**

### **Executive Session**

**Approved at 5:03 pm.**

Chairman Williams called for an Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f), to discuss particular Corporations and their respective Contracts.

Motion by Board Member Geena Cruz  
Second by Vice Chair Schmidt  
Approved 5-0 with Member Richards away

**The Board came out of Executive Session at 5:26 pm.**

Motion by Board Member Geena Cruz  
Second by Vice Chair Schmidt  
Approved 5-0 with Member Richards away

### **Adjournment**

**Approved at 5:26 pm.**

Motion by Board Member Geena Cruz  
Second by Vice Chair Schmidt  
Approved 5-0 with Member Richards away